



Embassy of United States of America  
Kathmandu, Nepal

### **Information for Immigrant Visa Applicants**

#### **All immigrant visa applicants should review this information prior to the visa interview.**

All family members who intend to immigrate together must appear at the same interview. If an applicant cannot keep the scheduled appointment, the Consular section should be notified by email at [consktm@state.gov](mailto:consktm@state.gov). The appointment will be rescheduled on the next available date.

Please bring the following items:

- **The confirmation page of the online DS-260** form which contains BAR CODE on it. (Please ask your petitioner if you have not filled out yourself).
- **Birth Certificate:** All applicants must submit a birth certificate from the respective authority.
- **Marriage Certificate:** Each applicant must submit his/her original marriage certificate.
- **Divorce Decree or Death Certificate of prior Spouse:** An applicant who is divorced or a widow/widower must provide proof of legal termination of all previous marriages (original divorce decree(s) and certificate(s) or original death certificates of previous spouse(s)).
- **Passport:** All applicants need to bring a valid passport. The passport must be valid for travel to the United States and must have at least six months validity beyond the issuance date of the visa. Children cannot be included in a parent's passport; each applicant must have their own passport.
- **Police Certificate:** If the police certificate sent to the National Visa Center (NVC) has expired, a new police certificate must be brought to the Embassy at the time of the interview. If the applicant turned 16 prior to the interview and a police certificate was not been submitted to the NVC, a new police certificate must be brought to the Embassy at the time of the interview.

Each applicant aged 16 years and older must submit a police certificate from the country of his/her nationality. Police certificates are required for each country in which the applicant resided for one year or more (after the age of 16) *and* for the country in which the applicant resided for the last six months (if it is not the country of the applicant's nationality.) Police certificates must cover the entire period of an applicant's residence in each country and must show the applicant's full record, including any/all arrests, the reasons for the arrests and the disposition of every case. Please consult the appropriate reciprocity tables at <http://travel.state.gov/> for information on availability of police certificates from different countries.

- **Medical:** Upon receiving the appointment letter from NVC, please contact the International Organization of Migration (IOM) for a medical examination. For more information visit

Please visit our website <http://nepal.usembassy.gov/visas.html> for further information or email [consktm@state.gov](mailto:consktm@state.gov) with inquiries.

<http://nepal.usembassy.gov/visas/immigrant-visas/medical-exams.html>. The medical examination reports will be sent directly to the Embassy by IOM.

- **Evidence of Relationship:** We strongly suggest that applicants bring extensive documentary evidence of the relationship between the petitioner and the beneficiary(ies). The Consular Officer must be convinced that a legitimate relationship exists between the petitioner and beneficiary(ies). Examples of such evidence include: letters, photographs, telephone bills, and any other evidence that demonstrates the relationship. If the petitioner is a stepparent of the beneficiary, the beneficiary should submit a divorce decree of the biological parents and evidence that demonstrates the marital relationship between the biological parent and the stepparent.
- **Power of Attorney for Minors:** If the applicant is a minor (under age 18) and the biological parents are not able to accompany the applicant for the interview, a legal guardian with an appropriate power of attorney to sign on the parent's behalf is required. The Power of Attorney is a statement written by the biological parents of the applicant specifically mentioning issues related to the visa case and the name of the child and the person who will be acting on his or her behalf here in Nepal. The person assigned the power of attorney must bring photo identification to the interview appointment.
- **Photocopies:** Please bring photocopies of all documents to the interview.
- **Visa Fee:** Although a petition fee has been paid in the United States, be prepared to pay a non-refundable application fee at the Consular section at the time of the interview. Payment can only be accepted in one currency, either U.S. dollars or Nepali rupees. The fee is accepted in cash only. The fee is accepted in cash only. For information on visa fee, please log on to <http://nepal.usembassy.gov/visas/immigrant-visas.html>.
- **Visa Issuance and Validity:** Visas are affixed inside each passport and the applicant is given a sealed envelope which must be hand carried UNOPENED to the United States and submitted to the immigration inspector at the U.S. port-of-entry. Generally, an immigrant visa is valid for six months unless its validity is limited by medical or other restrictions.

### **Important Note**

There's no guarantee that a visa will be issued. A consular officer can make a decision regarding the eligibility for a visa only after the application and all documents have been reviewed and the applicants have been personally interviewed. Applicants are advised not to make any travel arrangements, not to dispose of any property, and not to leave any jobs until the visa has been issued. If the visa application is refused, applicants will be given the reason for refusal in writing. If applicable, the consular officer and the written document will explain what actions, if any, can be taken to overcome the refusal.

Please visit our website <http://nepal.usembassy.gov/visas.html> for further information or email [consktm@state.gov](mailto:consktm@state.gov) with inquiries.

### **Numerically Controlled Visas**

Certain visa classes are numerically controlled. This means there is an annual limit on the number of immigrant visas which can be issued in each category in a given year. Families are encouraged to interview and travel together to avoid separation and undue hardship. Please visit [www.travel.state.gov](http://www.travel.state.gov) for more information.

The Priority Date of the visa determines when the beneficiaries may apply for an immigrant visa. In employment-based immigration the priority date may be the date the labor certification application was received by the Department of Labor (DOL). To check current Priority Dates, visit the Visa Bulletin at [http://www.travel.state.gov/visa/frvi/bulletin/bulletin\\_1360.html](http://www.travel.state.gov/visa/frvi/bulletin/bulletin_1360.html).

### **Important Links**

I-130 Petitions: <http://www.uscis.gov/i-130>

I-129F Petitions: <http://www.uscis.gov/i-129f>

Maintaining LPR Status: [www.uscis.gov](http://www.uscis.gov)

Visa Bulletin/ Priority Dates: [http://www.travel.state.gov/visa/bulletin/bulletin\\_1360.html](http://www.travel.state.gov/visa/bulletin/bulletin_1360.html)

USCIS Immigrant fee (after visa issuance):

<https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=40850201>

Case status at National Visa Center: [http://travel.state.gov/visa/immigrants/types/types\\_1309.html](http://travel.state.gov/visa/immigrants/types/types_1309.html)

Check Visa Application Status: <https://ceac.state.gov/CEAC/>

Medical Instructions: <http://nepal.usembassy.gov/visas/immigrant-visas/medical-exams.html>

DV Checklist: <http://nepal.usembassy.gov/visas/immigrant-visas/diversity-visa-program.html>

IV Checklist: <http://nepal.usembassy.gov/visas/immigrant-visas.html>

K1 Check list and information: [http://travel.state.gov/visa/immigrants/types/types\\_2994.html](http://travel.state.gov/visa/immigrants/types/types_2994.html)

Please visit our website <http://nepal.usembassy.gov/visas.html> for further information or email [consktm@state.gov](mailto:consktm@state.gov) with inquiries.

Lost/Stolen I-551 (green card): [www.uscis.gov/files/form/i-90.pdf](http://www.uscis.gov/files/form/i-90.pdf)

Returning Resident (SB1): [http://travel.state.gov/visa/immigrants/info/info\\_1333.html](http://travel.state.gov/visa/immigrants/info/info_1333.html)

**Contacting the Immigrant Visa Unit**

Telephone Inquiry: 9:00-11:00 a.m., Monday-Friday at (977-1) 423-4500.

Walk in Inquiry: 9:00-11:00 a.m., Monday and Wednesday.

Visa and Re-Entry Permit Pick Up: Every Thursday at 1:00 p.m.

Abandonment of LPR Status: 9:00-11:00 a.m., Monday and Wednesday.

Please visit our website <http://nepal.usembassy.gov/visas.html> for further information or email [consktm@state.gov](mailto:consktm@state.gov) with inquiries.